# Secretariat office

The secretariat office for The Yokohama Chamber of Commerce and Industry (YCCI) is currently divided into the following sections to maximize its mission:

## General Affairs Division (Somu-bu)

- Operations for General Assemblies and Executive Council Meetings
- Human resources management and recruitment
- Conference room rentals

## Policy-Making & Public Relations Division (Kikaku Koho-bu)

- Advocacy planning
- Economic research on tax and town management
- PR activities to general public

#### **International Division (Kokusai-bu)**

- Promotion of corporate globalization
- Issuance and attestation of "certificates of origin" and other trade documents

# **Business Promotion Division (Jigyo Suishin-bu)**

- Licensing examinations
- Event promotion and coordination

#### **Industrial Promotion Division (Sangyo Shinko-bu)**

- Promotion of commerce and industry
- Operations for business sectional meetings and young entrepreneurship
- Mutual aid projects

#### **Membership Service Division (Kaiin Service-bu)**

- Membership drive
- Membership database management

#### **SME Consultation Division (Chusho Kigyo Sodan-bu)**

- SME business consultation and loan/financing consultation
- Region-based business exchanges



# **Frequently Asked Questions**

We sincerely thank you for your interest in The Yokohama Chamber of Commerce and Industry. Our mission is to improve the economic prosperity and quality of life of the Yokohama area. The activities of a chamber of commerce and industry in Japan may vary. Below is a list of the most common questions we receive from our members and to-be members in our daily operations.

#### Q1. What is a chamber of commerce and industry?

A1. A chamber of commerce and industry in Japan is a business membership organization with its goal to improve the business climate and quality of life in its community, typically through advocacy, networking and other various business development programs.

#### Q2. Why should I join The Yokohama Chamber of Commerce and Industry?

A2. The Yokohama Chamber of Commerce and Industry (YCCI), with its aggregate membership currently standing at about 12,000, conducts social and business events where you can socialize and develop relationships with other members. Becoming a member of our chamber of commerce and industry provides opportunities to give back to the community and capitalize on significant membership benefits. Many companies and business entities join us to increase their organization's visibility and credibility and to invest in the future of their community in Yokohama.

#### Q3. How does our Chamber relate to other chambers of commerce and industry?

A3. There are more than 500 chambers of commerce and industry operating at the local and regional level throughout Japan. Each chamber of commerce and industry is incorporated and operated separately, rather than as a chapter of franchise of some larger network of business organizations.